



## UMBC POLICY ON ALCOHOLIC BEVERAGES AT SCHEDULED EVENTS UMBC Policy # VI-8.00.01

### I. POLICY STATEMENT

It is the policy of the University of Maryland, Baltimore County (UMBC) to comply with all applicable federal, state, and local regulations regarding alcoholic beverage possession, use, or distribution. It is also the responsibility of every Campus-based User, Sponsored User, and External User to comply with all laws regarding alcoholic beverage possession, use, and distribution and to promote the responsible use of such beverages at Scheduled Events on University-controlled property. This policy is intended to define the conditions under which Scheduled Events in UMBC Facilities may include alcoholic beverages.

### II. PURPOSE FOR POLICY

The purpose of this policy is to clarify the conditions under which alcoholic beverages are permitted to be possessed, served, consumed, or sold in UMBC Facilities, and to set guidelines for these Scheduled Events that will direct Users in managing the risks associated with alcoholic beverages.

### III. APPLICABILITY AND IMPACT STATEMENT

This policy addresses all facets of the University community, including divisions, colleges, departments, operating units, student organizations, Sponsored Users, and External Users.

### IV. CONTACTS

General questions related to this policy and/or approval for alcoholic beverages at an event should first be directed to your Dean or Vice President. If you have specific questions, you may call the following offices:

<b>Subject</b>	<b>Contact</b>	<b>Telephone</b>
Policy Clarification	Your division Dean or VP	
Policy Enforcement	Event & Conference Services	410-455-3615
Residential Life Procedures and Guidelines	Residential Life Office	410-455-2591
UMBC Event Center Procedures and Guidelines	Oakview Management	410-612-3830

## V. UNIVERSITY POLICY

- A. The purchase/sale, possession, manufacture, transportation, storage, distribution, and consumption of alcoholic beverages in University Facilities are permitted only in accordance with Maryland State, Baltimore County, UMBC, and USM laws, policies, and/or regulations.
- i. Alcohol may only be provided at Scheduled Events.
  - ii. Alcohol is not permitted at events that are planned, hosted, or organized by Student Organizations or where students are the primary target audience for the event.
  - iii. UMBC students and guests less than 21 years of age may be permitted to attend events where alcohol is available if (a) proper safeguards (e.g. ID check at point-of-sale, wristbands to designate of-age persons) are instituted, (b) the event is approved by (i) the Dean or Vice President supervising or overseeing the Campus-Based User and (ii) the Event & Conference Services Office, and (c) the event does not violate V. A. ii. above.
  - iv. Alcohol at Scheduled Events may only be provided by an approved catering company (for a list, please visit the [UMBC Procurement website](#)).
  - v. Possession and consumption of alcoholic beverages by a person less than 21 years of age is prohibited.
  - vi. Serving or providing alcoholic beverages to a person less than 21 years of age is prohibited.
  - vii. It is unlawful for a person less than 21 years of age to falsely represent him or herself to be 21 years of age in order to obtain alcohol.
  - viii. Aiding a person who is less than 21 years of age to procure alcohol is prohibited.
  - ix. In accordance with Maryland law, all guests who appear to be under the age of 30 must present a valid, government issued, photo identification for age verification in order to be served or sold alcoholic beverages.
  - x. Drinking contests or games are prohibited and will be cause for removal of those attendees from the event.
  - xi. Alcohol may not be given away as a prize or as an incentive to participate in games or other types of entertainment.
- B. Alcoholic beverages must be dispensed, sold, served, and consumed within a contained area that has proper safeguards in place for the identification of those guests who are of legal drinking age (of-age). Proper safeguards include ID checks at the point-of-sale or point of entry, wristbands for of-age persons, or a separate area designated for serving and consumption where only of-age persons may enter.
- C. A variety of non-alcoholic beverages and foods of substance (e.g. foods high in protein and moisture content, as well as cheese and vegetables) must be available throughout the duration of the event.

- D. A Campus-based User, Sponsored User, or External User who violates the *UMBC Alcoholic Beverage Policy at Scheduled Events*, State of Maryland, or Baltimore County laws may be criminally or civilly liable and/or may also face the appropriate discipline process by the University.

## VI. DEFINITIONS

<b>University</b>	University of Maryland, Baltimore County (UMBC).
<b>Facilities or Facility</b>	All buildings, land, and property of, or controlled by, UMBC.
<b>Event &amp; Conference Services</b>	UMBC's first point of contact for scheduling events by Campus-Based, External Users, and Sponsored Users. This office schedules space, coordinates services, and generates the contracts associated with use of Facilities.
<b>User</b>	Any Campus-based User, Sponsored User, and/or External User.
<b>Campus-based User</b>	All UMBC divisions, colleges, departments, operating units, and student organizations using the requested Facility for UMBC business with appropriate authorization to provide a UMBC chart string to which all charges associated with usage may be billed.
<b>Sponsored User</b>	An organization or group whose affiliation with UMBC derives primarily from the participation of a UMBC employee in the organization's leadership, and whose organizational purpose advances or supports the educational, research, or public policy mission of UMBC.
<b>External User</b>	An individual, or a group of individuals, organization, association, or business not affiliated with UMBC. Affiliation with UMBC, or not, will be determined by Event & Conference Services.
<b>Scheduled Events</b>	An event, taking place in a University Facility that has followed established procedures for reserving space and services according to the <i>UMBC#VI-4.10.01, UMBC Policy on Facility Use</i> .
<b>Student Organization</b>	A group of students that has received proper recognition by The Student Government Association or Graduate Student Association and has a People Soft chart string number for financials.

## VII. APPROVAL AND PROCEDURES

- A. For specific procedures and guidelines regarding the reservation of space on campus for an event, please refer to *UMBC#VI-4.10.01, UMBC Policy on Facility Use*.
- B. All advertising must be in compliance with *UMBC VI-13.00.02, UMBC Policy for Posting of Notices and Event Roadway Signage on the UMBC Campus*.
  - i. Additionally, advertising should be in compliance with professional guidelines set forth by the American College Personnel Association (ACPA) and BACCHUS organization.

**VIII. DOCUMENTATION:**

A. N/A

**IX. RESTRICTIONS AND EXCLUSIONS:**

- A. A requested event that contains circumstances not addressed in this policy must be reviewed and approved by the Dean or Vice President (or designee) of the Campus-based User, in addition to Event & Conference Services (as designee of the Vice President of Student Affairs).
- B. For a list of rules and regulations regarding alcoholic beverages in campus residential spaces, please contact the Residential Life Office.
- C. Events in the UMBC Event Center are scheduled, managed, and regulated by the Event Center Manager through a separate alcohol policy and are excluded from this policy
- D. Events in the Columbus Center are scheduled, managed, and regulated by Columbus Center administration and are excluded from this policy.
- E. Events at bwtech North and bwtech South are scheduled, managed, and regulated by administration at both sites and are excluded from this policy.

**X. RELATED ADMINISTRATIVE POLICIES AND PROCEDURES:**

<a href="#"><u>UMBC VI-13.00.02 UMBC POLICY FOR POSTING OF NOTICES &amp; EVENT ROADWAY SIGNAGE ON THE UMBC CAMPUS</u></a>
<a href="#"><u>UMBC VI-4.10.01 UMBC POLICY ON FACILITY USE</u></a>
<a href="#"><u>CODE OF STUDENT CONDUCT</u></a>
<a href="#"><u>CODE OF STUDENT ORGANIZATION CONDUCT</u></a>
<a href="#"><u>RESIDENTIAL LIFE PROCEDURES AND GUIDELINES</u></a> Phone: 410-455-2591

**Policy Number: VI-8.00.01**  
**Policy Section: General Administration**  
**Responsible Administrator: Associate Director of Campus Life**  
**Responsible Office: Event and Conference Services**  
**Approved by President: 12/17/19**  
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